

West Port Village Board of Directors

Board of Directors Meeting Minutes

April 17, 2017

The Board of Directors Meeting of the Association of West Port Village was held at 5401 West H Avenue, Kalamazoo, MI 49009 on Monday, the 17th day of April at 12:00 PM. The following Board Members were present:

Steve Visser	President
Jeff Scheffers	Vice President
Kelli Scheffers	Secretary
Kirk Boeskool	Treasurer
Lyn Lawson	Member at Large

Steve Visser called the meeting to order at 12:02 PM.

Agenda Items

Discussion took place regarding the minutes from January 17, 2017. An official lease was not created or signed at the January 17 meeting, but rather a general discussion about moving in a direction of a lease took place. Lyn Lawson made a motion to approve the minutes with the correction of the lease discussion, and Jeff Scheffers seconded the motion. Motion moved, supported, and passed (MMSP).

The board discussed the election for board members. We are currently in the nomination stage until April 24.

It has been noted that the equipment in the exercise room is used very frequently and was recently serviced. Many pieces of equipment in our exercise room are no longer being made according to Sears Home Services and are unable to be fixed if broken. The board feels that rather than replacing all equipment at one time, the association will replace it in stages, and as needed. Nothing will be replaced at this time.

As mentioned before, two condos have been entered into the annual Parade of Homes which is June 9-17. Co-owners will be able to preview the homes before the parade. Dates and times will be given closer to that time.

The developer brought the issue to the board of changing the street name West Port Drive to Westport Drive. After polling the current resident owners on the street, it was decided to keep the name as West Port Drive. After contacting the Township with the decision to keep the name as is, they voiced their opinion and are encouraging the change to Westport Drive.

Communication between the developer and the township continues.

Information on chip sealing the roads in West Port Village was presented. Chip sealing is more expensive than sealing the roads, but has been proven to last longer. Erica will look into.

A request was presented to the developer to create a temporary road on the East side of the development for construction in Phase II to help preserve the main entrance. The developer and Board both feel the overall security of the development would be compromised and it would also create additional wear and tear of additional streets that is not necessary and therefore one entrance will remain.

A request was made to put the phone numbers of Steve Visser and Jeff & Kelli Scheffers in the West Port Village directory. The directory will be updated and sent out.

The board discussed the counting of votes and they decided it would be done by a 3rd party of whom requires no payment.

Erica informed all board members that the annual meeting date was changed to Monday, May 22. Time and location remain the same: 6:30PM at The Point (2595 10th S. N).

Additional Items

A co-owner requested information on the street cleaner. Visser still has their street cleaner, but may hire out if street cleaning is necessary as Visser's cleaner creates a lot of dust.

Quarterly reports were discussed and Kirk mentioned that a CD was purchased in February. Reports have been released and posted.

Kirk announced his resignation from the board, effective immediately. He refrained from voting due to his resignation. He will be attending the annual meeting to go through the budget, and will answer questions as they arise. The board thanked him for his time on the board and wished him and his wife all the best with their move.

Steve made a motion to adjourn the meeting, and Jeff Scheffers seconded the motion. The meeting was adjourned at 1:35 PM. The next meeting is May 22, 2017 at 6:30 PM.

Respectfully Submitted,
Kelli Scheffers, Secretary