

West Port Village Board of Directors

Board of Directors Meeting Minutes

January 17, 2017

The Board of Directors Meeting of the Association of West Port Village was held at 5401 West H Avenue, Kalamazoo, MI 49009 on Tuesday, the 17th day of January at 10:00 AM. The following Board Members were present:

Steve Visser	President
Jeff Scheffers	Vice President
Kelli Scheffers	Secretary
Kirk Boeskool	Treasurer
Lyn Lawson	Member at Large

Steve Visser called the meeting to order at 10:05 AM.

Agenda Items

Discussion took place regarding the minutes from December 20, 2016. Lyn Lawson made a motion to approve the minutes, and Kirk Boeskool seconded the motion. Motion moved, supported, and passed (MMSP).

The board discussed dues being turned in late. A letter from the board will be sent to co-owner when dues are not received by the 10th of the month.

After receiving information from the past treasurer, Durrell McKenzie, Kirk Boeskool gathered and presented information on putting money into a Certificate of Deposit (CD) at 1st National Bank. Kirk Boeskool made a motion to move \$60,000 from the reserve into a CD, both held by 1st National Bank, and Kelli Scheffers seconded the motion. (See details on CD in attached document)

Kelli Scheffers presented the board with discussion of a lease agreement between West Port Village and Visser Construction regarding the clubhouse. Visser will create a long range vision for the clubhouse – a lease or purchasing will be explored.

Additional Items

The 2017 annual budget will be sent out to co-owners and posted online, when all financials are in for 2016.

Reminders:

1. Please be sure to remove your recycling and trash bins from the road after they have been emptied by Republic.
2. Begin considering nominations for the upcoming election. The voting process will begin in March with nominations submitted to the office. Co-owners will be given seven days to submit their nominations.
3. Sumac will be trimmed when weather allows.

Steve made a motion to adjourn the meeting, and Jeff Scheffers seconded the motion. The meeting was adjourned at 10:45 AM. The next meeting is April 18, 2017 at 10:00 AM.

Respectfully Submitted,
Kelli Scheffers, Secretary